



2014 Lanford Family Highway Worker

MEMORIAL SCHOLARSHIP PROGRAM

Honoring the memory of those who died
while working to provide safer and more
efficient roads

2014 Lanford Family Highway Worker Memorial Scholarship Program

Purpose

The American Road & Transportation Builders Association-Transportation Development Foundation (ARTBA-TDF) “Lanford Family Highway Worker Memorial Scholarship Program” provides financial assistance to help the sons, daughters or legally adopted children of highway workers killed or permanently disabled in the line of duty pursue post-high school education. Scholarships are awarded annually. The scholarship program was launched in October 1999 through a generous gift from the families of past ARTBA chairmen Jack (1991) and Stan (1999) Lanford of Roanoke, Virginia. Today, it is supported by contributions from highway construction industry executives and firms, state transportation groups, and labor organizations.

Eligibility

Eligibility for the scholarship is limited to the sons, daughters or legally adopted children of highway workers who die or have become permanently disabled in roadway work zone accidents. The applicant’s parent must have been employed by a transportation construction firm or a transportation public agency at the time of his or her death or disabling injury.

Educational Institution Requirements

The applicant must use the scholarship award to attend a post secondary institution of learning that requires a high school diploma or Graduate Equivalent Degree (G.E.D.) for admission. This could include any public or private: (a) four-year accredited college or university; (b) two-year accredited college; or (c) vocational technical college or training institution. M.B.A. candidates and Master’s degree students in Civil Engineering, Construction Management and other construction-related programs will also be considered.

Amount of Scholarship

More than \$100,000 in financial aid has been awarded to worthy students from around the country since inception of the Lanford Family Highway Worker Memorial Scholarship fund. **The scholarships, which are competitive, have a value of up to \$5,000.**

Scholarship Award Disbursement

The scholarship award year is defined as August 1 through July 31 of the following year.

An application packet must be submitted annually for consideration.

Scholarship award money will be deposited by the ARTBA-TDF with the university, college or institution of higher learning to which the student is admitted, accepted and will attend.

The award money is credited to an account that is established in the individual’s name at the school. It can be drawn by the recipient for: (a) fees or charges required for tuition; (b) expenses for text books, course work, lab fees and other materials as required by a course instructor (e.g., goggles, art/drawing supplies, glass slides, etc.) for required course assignments or projects; and (c) fees or charges for room and board while attending school.

Scholarship awards are not transferable to another individual or institution and are forfeited by the recipient upon withdrawal from the institution where the scholarship award was disbursed by the ARTBA-TDF, or upon failure to meet the institution’s appropriate standards of academic achievement, conduct, or character.

If the recipient is diagnosed post-award by a board certified medical physician as having a chronic or acute illness or traumatic injury that makes it impossible for the recipient to enter or continue his or her academic studies, the scholarship award money will be held for the recipient’s academic use by the ARTBA-TDF for up to 12 months. A letter from the physician to the ARTBA-TDF must be received within 60 days of diagnosis.

In the event a scholarship recipient’s educational endeavors are interrupted during the scholarship award year because he or she is called to active duty under Title 10 of the United States Code or National Guard Duty in State Status, the scholarship award money will be held for the recipient by the ARTBA-TDF for up to 24 months, unless the time for active duty is extended by the military authority.

Any scholarship award recipient leaving the U.S. Armed Services or National Guard duty must reapply for reinstatement of the scholarship moneys or the remaining portion of scholarship moneys within 90 days after severance from duty.

Application Criteria and Supporting Materials

Applications that do not provide all of the following information will not be considered.

1. A completed and signed application form (enclosed).
2. An official copy of the applicant's transcript and grade report from the school currently attended or most recently attended. A minimum, cumulative academic performance of at least a 2.5 on a 4.0 scale is required for consideration.
3. At least two letters of recommendation from teachers in support of the candidate's application. Additional letters from a school administrator, counselor, clergy, work or military supervisor, who can address the qualifications and academic aptitude of the applicant, may also be submitted in support of the candidate, although they are not necessary for consideration. Do not send letters of recommendation from immediate family members, close family friends, blood relatives, or relatives by marriage.
4. Proof of parent's death in line of duty. (This may be a newspaper clipping with a date the article appeared, a letter from the deceased parent's former employer, etc.)
5. If parent is permanently incapacitated, submit appropriate documentation, including, but not limited to a physician certification form stating that the injury was directly related to on-duty job-site injury or documentation from the Social Security Administration disability insurance program. Must show that disability was work-related, along with a statement of injury from employer.
6. Proof of guardianship if not living with surviving parent.
7. A typewritten statement, no longer than 200 words, prepared by the applicant that explains his/her reasons for wanting to continue his/her education. For previous scholarship recipients, please provide a reflection on how the scholarship has affected you and your family, and your future educational goals. The personal statement must be updated every application year.
8. A recent high quality photo of yourself. Electronic photos are preferred. Files must be 300 dpi or higher and in full-color JPEG, TIFF, or PDF format of less than 10MB. Files can be e-mailed to kwilliams@artba.org Hard copy photographs are also acceptable, but will not be returned.
9. A completed and signed "Free Application for Federal Student Aid" (FAFSA) forms for the current year. The FAFSA can be obtained at school guidance offices or via the Internet at www.fafsa.ed.gov.
10. Applicant must provide a copy of his/her most current year's federal tax return and a copy of parent's most current year federal tax return.

11. A copy of the acceptance letter from the college, university, technical school, etc. where the applicant plans to attend.
12. A statement providing the approximate cost of annual tuition and room and board to attend school where scholarship will be applied.

Disclosure

By applying for the ARTBA-TDF Lanford Family Highway Worker Memorial Scholarship and providing copies of a personal statement and photograph, the applicant thereby grants permission for ARTBA-TDF to use the statement and photographs for scholarship-related publicity and promotional purposes.

Application Due Date

Applications must be postmarked by **April 4, 2014**. Incomplete applications and applications postmarked after April 4 will not be considered. All applications and supporting materials will become the property of the ARTBA-TDF.

Scholarship Selection & Notification

The ARTBA-TDF Trustees selects the scholarship recipients. Scholarship awards will be made on or before May 31. The chairman of the ARTBA-TDF Board of Trustees will make the official announcement of the scholarship winners. All applicants will be notified of the results of the Selection Committee in writing.

Completed Application Forms and Inquiries should be directed to:

Kashae Williams
Project Manager
ARTBA-TDF
1219 28th Street, N.W.
Washington, D.C. 20007
(t) 202.289.4434 ext. 109
(f) 202.289.4435
Email: kwilliams@artba.org



American Road & Transportation Builders Association

2014 Lanford Family Highway Worker Memorial Scholarship Application Form

About the Applicant

Full Name: _____

Home Street Address: _____

City: _____ State: _____ Zip Code: _____

Home & Cell Numbers: _____

E-Mail: _____

Date of Birth: _____ Social Security Number: _____

Academic, Leadership, Athletic or Employment Awards or Recognition You Have Received/Community Service You Have Provided (List):

Applicant's Academic Background

Name of High School: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Your Cummulative Grade Point Average: _____ Date of Graduation: _____

Parental/Guardian Information

Please check one of the following regarding your Parent/Guardian: DECEASED DISABLED

Deceased/Disabled Parent's Name: _____

Parent's Date of Death or Disability: _____

Deceased/Disabled Parent's Employer: _____

Employer's Street Address: _____

City: _____ State: _____ Zip Code: _____

Employer's Phone Number: _____

Contact Name at Employing Firm/Agency: _____

Surviving Parent/Legal Guardian's Name: _____

Full Address: _____

Phone Number: _____

Information on School to Which Scholarships Will Be Applied

Name of School to Which You Will Apply Scholarship: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____

Has this School Accepted You for Admission? _____ Begin Date of Attendance: _____

Check your academic level for the 2013-2014 school year: FRESHMAN SOPHOMORE
 JUNIOR SENIOR

Major: _____ Expected Graduation Date: _____

If you are already in college, what is your cumulative Grade Point Average? _____

What is the school's cost of attendance for full-time enrollment for two semesters (one academic year)? _____

Where do you plan to live? (check one): On-campus Off-campus Commute from Parents House

Approximate Cost of Room and Board (one year): _____

I certify with my signature below that all the information provided in this application is accurate to the best of my knowledge. I understand that providing false or misleading information on this application will result in forfeiture of any scholarships that may be awarded.

Applicant's Signature: _____ Date: _____

Full Application Materials Must be Postmarked by April 4, 2014.